

GOVERNMENT OF WEST BENGAL
Panchayats & Rural Development Department
Joint Administrative Building, Block HC-7, Sector-III, Salt Lake, Kolkata-700 106.

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Notice for inviting tender for supply of Desktop PCs & Printer from reputed firms.

No. - 2912-RD/MIS (Com) /5M-3/2007 (Pt. I)

Dated-16/6/2015

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC 7, Sector-III, Salt Lake, Kolkata-700106 invites Commercial bid for procurement of 3 numbers of branded Desktop Computer and 1 number of Printer at its address. The details of items the Department desires to procure are given in the enclosed **Annexure – 'A'**.

The interested firm must have the following credentials / Criteria:-

1. The firm must have the experience in dealing in hardware of similar specifications for which the department asked for procurement. It should be equipped with technical manpower in the field of hardware installation, commissioning and maintenance related issues as well as capable of undertaking appropriate arrangements to keep the systems operative.
2. The firm must have registration certificate for firms registered or Trade License as well as latest VAT, P. Tax and Income Tax clearance certificate [Xerox copies of all the certificates are to be enclosed along with the tender-bid and original certificates have to be produced at the time of opening of tender/ Expression of Interests (EOIs)].

The tender paper can be downloaded from the Departmental website www.wbprd.nic.in under latest tender. The **last date** of receipt of properly signed and sealed tender for above articles (along with the particulars) at this office (at Computer Cell) is **30/06/2015 upto 2:30 pm**.

The tenderers should carefully note that EOIs submitted by post/courier/telex/telegrams/fax/e-mail etc. will not be considered. Department will not be responsible for any delay in submission of the EOIs.

Technical aspects of the tender:-

Selection of firms for procurement will be made strictly considering their experience and reputation. The vendors must enclose the list of work orders executed by them, complete details of working experiences, values of product and name of the organizations to which the hardware items have been supplied and also company's engagement records in 2 to 3 Government Deptt.'s/ big organizations.

The tenderer must also note:-

- 1) Brand & Model no. of the equipments, Software version etc. & Warranty period for each item has also to be mentioned in the tender bid.
- 2) At the time of submission of the sealed tender documents filled in form given in **Annexure-'B'** also to be submitted.
- 3) The Agency should be capable of undertaking proper maintenance support for the entire period **as per OEM** at the site of installation and have to attend the site within 3-4 hours of intimation.

The **sealed EOIs** will be **opened** in the computer cell (**9th Floor, Block-A, Room-9**) of this department on **30/06/2015 at 3:00 pm**. One representative of each tenderer will be allowed to remain present at the time of opening the sealed tenders. The representative of each tenderer should carry the identity card and letter of authority of the tenderer.

Payment will be made after successful installation/ functioning of the items.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.



(S. Bandyopadhyay)
O.S.D. & Ex-Officio Deputy Secretary

1. Specification of Commercial DESKTOP (HP)

CPU	Intel® Core™ i3-4160 3.6GHz (4 th Generation)
Chipset	Intel® Q85 Series Chipset or as per OEM
Memory	4GB DDR3-1600Mhz RAM with 16 GB Expandability.
Hard Disk Drive	500 GB 7200RPM SATA HDD or higher.
Monitor	47 cm (18.5 inch) or larger LED Digital Colour Monitor TCO-05 certified [as per OEM]
Keyboard	104 keys
Mouse	Optical with USB interface.
Graphics	Intel HD Graphics (integrated) or As per OEM
Ports	6 USB Ports (with at least 2 in front), audio ports for microphone and headphone in front. [OR AS PER OEM]
Cabinet	Mini Tower. OR as per OEM
DVD ROM Drive	Super Multi DVD Writer as per OEM
Networking facility	Integrated Gigabit (10/100/1000 NIC) LAN
Operating System	Windows 8.1 Professional with CD media
Compliance And Certification	ROHS and Win certification & Linux (Redhat/SuSe Certification)
Warranty	3 years onsite warranty

2. Specification of PRINTER.**HP LaserJet 1020 Plus Printer**

- Print speed: Up to 15 ppm
- First page out in less than 10 seconds
- 234 MHz processor with 2 MB RAM
- 12A Toner – 2000 pages (full toner)
- Legal size printing
- Compatible operating systems (Windows 2000, Windows XP, Windows 8 , 8.1)

Vendors are requested to fill up this form and attach with the price bid.

Name of the Vendor :

Address :

Contact Person & Contact No. :

Value of each Desktop PC [inclusive of all charges] (Rs.)	Value of Printer [inclusive of all charges] (Rs.)	Whether list of engagement with 2 to 3 Big Organisations/Go vt. Sector attached [Mention Yes/No]	Copy of Sales Tax [Mention Yes/No]	Copy of VAT [Mention Yes/No]	Copy of Trade License [Mention Yes/No]	Copy of IT [Mention Yes/No]	Copy of P.Tax [Mention Yes/No]	Whether details of working experience given [Mention Yes/No]	Remarks (If any)
Total value of all items(inclusive of all charges) Rs.-									

Signature & Seal:-

Date:-